

**Note:**

Place all artwork on layer labeled "Artwork"

*Do not place anything on the layer labeled "Do Not Output", as this layer is a template layer and For Position Only.*

The Blue line indicates the safe area for text and any information that does not bleed. Also known as the 1/8" margin.

The Green line indicates the Trim Line. This is where the product will be cut. Anything close to this line may be cut off. This is why we ask for 1/8" bleed and 1/8" margin.

The Red line indicates the 1/8" Bleed necessary for any information that extends to the edges of the document. This is where all background art that bleeds should extend to.

The Orange line indicates where the product will score and/or fold



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